

**BOARD OF HEALTH  
MEETING MINUTES**



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**TOWN OF SUTTON  
MARCH 11, 2014**

**Meeting Location:** Sutton Town Hall Meeting Room 1C

**Members Present:** John Silverberg, Dr. Steven Rice, Diane Miller, Tammi Marois

**Staff Present:** Cheryl Rawinski, Judy Bater, James Malley

**Absent:** William Fredericks

**Guest/s Present:** Richard Lacouture, Blackstone, Breakfast and BBQ, Elias Richardson, Richardson Wells and Pumps, Chris Keenan, Engineer, Quinn Engineering

**Call to Order:** John Silverberg called to order the meeting of the Sutton Board of Health at 7:03 PM on March 11, 2014 in Sutton Town Hall Meeting Room 1C.

**Authorized Signers/Munis:** Steve Rice made a motion to accept. 2<sup>nd</sup> Tammi Marois  
Approved

**Minutes:** Steve Rice made a motion to accept the minutes from the meeting held on August 20, 2013  
2<sup>nd</sup> Diane Miller  
Approved

**Minutes:** Steve Rice made a motion to accept the package of minutes from the meetings held on:  
October 8, 2013 Regular Meeting  
October 8, 2013 Executive Session  
November 12, 2013  
December 10, 2013  
January 16, 2014  
2<sup>nd</sup> Diane Miller  
Approved

**Department Update:** Cheryl Rawinski stated that we have been tying up some loose ends in the office. Two food establishments have closed. Tammy's and Bagel and Kabobs. Cheryl inspected for proper clean up, making sure no food was left behind.

**Blackstone, Breakfast and BBQ:** Richard Lacouture is opening a restaurant at the location of the former Honey Dew Donuts. Richard stated that he is planning on having about 48 to 50 seats and he is in the

Diane Miller made a motion to grant a variance for all compounds as stated above.  
Steve Rice 2<sup>nd</sup>.  
Tammi Marois abstained  
Approved

**Review: Jim Malley Approved Local Upgrades:** None

**Abandonment of Septic Tank:** Jim stated that they do not have a clear procedure currently and are required by Title 5. Diane Miller feels it is part of the demolition permit through the building department. Jim stated that they are required to have some procedure as stated in Title 5. Jim will present a form to the board. All agreed that if no inspection is needed then no fee is needed. Steve suggested that they can provide photographs showing the system was properly abandoned. Pumping slips can also be provided and proof that it was filled with sand or suitable material. Jim read the section in Title 5 that pertains to abandonment of a septic tank. All agreed that we need a paper trail only.

**Criminal Civil Disposition:** John Silverberg spoke to the Town Clerk and she informed him that he needed a Fine Schedule, needed to appoint a couple of people to enforce and a ticket book. Steve Rice stated that he would want any funds generated from fines to stay in the BOH department. They need a fine schedule for any one that proceeds without a required permit, trash complaints and other violations.

**Tobacco Regulation Review:** The board reviewed the Tobacco Regulation draft and Judy reviewed and explained any edits that were made since the last meeting based on decisions made by the board and recommended language provided by D.J. Wilson. The board agreed to have a public hearing to be held on May 7<sup>th</sup>, 2014 to vote on the revised tobacco regulations.

**Old/New Business:**

Diane miller asked about King's Campground. Jim Malley stated that they are moving forward and making progress. Currently working on Phase I.

Jim Malley stated that Atlas Box had emailed the plan and the chemical list. However, the list needs to be on letterhead and dated and they need an engineer stamped plan. Waiting for Atlas Box to provide the necessary documentation.

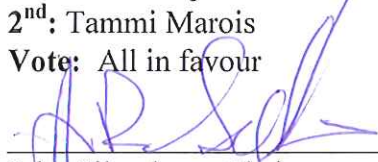
Diane Miller mentioned that granite countertops have been found to be radioactive if from South America and Radon is present. Jim Malley verified on the Snopes web site, which stated that it was true. Diane wanted to just make sure that everyone is aware of this development.

Next meeting scheduled for April 8, 2014.

**Motion to Adjourn at 9:15 PM:** Diane Miller

2<sup>nd</sup>: Tammi Marois

**Vote:** All in favour



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John Silverberg, Chairman

ABSENT

William Fredericks, Vice Chairman



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Diane Miller, Member

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Dr. Steven Rice, Member



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Tammi Marois, Member



construction stage right now. Since it was an existing business/building he wants to get on board as to what is required for upgrades and to be in code. He had some questions regarding mop sinks. Also, the plumbing inspector instructed him that he would need to have a garbage disposal installed. He also said they currently have a 35 gallon grease trap, however, the plumbing inspector said it was too small for the size of the current sink and he would need a 75 gallon grease trap or need to install a smaller sink. He plans on using mostly paper products and does not need a large sink. He was also told that the hot water tank needs to be larger to be able to reach all of the sinks (vegetable sink, hand sink and restroom sinks). He asked if anything was grandfathered in and Cheryl stated No as this is a change of use and ownership. Steve Rice added that he would need a plan review before they could really answer specific questions. The grease trap could be based on the volume of customers and whether or not the food products product a lot of fat. Steve also added that a regulation is on the table regarding garbage disposals and it may become mandatory in 2015. Diane Miller asked if it was a septic system. Cheryl stated yes. You would need a separation bin for the garbage. Jim Malley added that a garbage disposal is not allowed with a septic system. Jim will follow up with the plumbing inspector. He will require a holding area for the garbage. Steve Rice stated that systems are already designed for this type of situation. Steve Rice was curious if he would be utilizing the drive through. Richard stated that he is not sure; he was thinking they may use it for call ahead pick up orders. He anticipates opening on June 1<sup>st</sup> 2014. Cheryl suggested he check in with the fire department. Richard stated that he has already spoken with Chief Belsito. Richard will submit the plan review paperwork along with a plan for review.

**GEO THERMAL OPEN LOOP SYSTEM VS. CLOSED LOOP SYSTEM WELL:** Eli Richardson, Richardson Wells explained in specific detail the benefits of an open loop system to the board. Eli stated that currently Sutton has a restriction on Open Loop systems. He said the property owners want to use the open loop system as a dual system well. He said that it is much cheaper (approximately \$10,000.00) than a closed loop system. He added that it is UIC approved and he feels that he sees no reason for restricting them. He prefers the open loop and the dual purpose. Jim Malley reviewed the UIC Guidelines for Gound Source Heat Pump Wells and read sections to the board. Eli explained in further detail that one pump at the bottom of the Well is easy to clean, much like an ice machine. The return goes below the static level. You would need a good producing well. Jim asked about the intake line whether or not it was a T or Y connection. Eli stated that it makes a circle. Eli added that only water runs through the system. 2 coils, one has refrigerant in a copper line. One has water. It would vaporize to a gas if a breakdown occurred. They use cupronickel pipes. Jim Malley asked if there is a way to do a back flow preventer. Eli said that there is no need for it. Air out through the cap. If you lose pressure they have check valves all over the thing. Eli added that it is all double walled. Jim referred to section 9 of the Guideline. Jim stated that we currently have a ban on Open Loop systems. Eli said it is zero health risk to potable water. Jim said he could grant a variance on the 3 permits for the 3 different houses that Eli is currently proposing. Jim asked if they had any bleed requirements. Eli stated that 80% you would not need bleed at all but they do have a procedure. Jim asked about the Well Driller requirements, do you need to be accredited. Eli stated that he did a 3 day course at Babson College and you must pass a 100 question test; however, it is not officially required. The board and Jim Malley now have a clearer understanding of the workings of an open loop system and will take under advisement.

**Local Upgrade/Variance:** 34 Bond Hollow Road – Chris Keenan, Project Engineer, Quinn Engineering  
Chris Keenan stated that the Conservation Department discovered new wetlands that were not originally depicted on a plan that was designed by Coyle Engineering. Quinn has submitted a revised plan and is requesting to allow the location of the leaching trenches, distribution box, septic tank, and associated piping within 100' of the wetland (closest trench 57' dbox 72' tank 66')